



## CONDITIONS OF OCCUPANCY

1. Detour signing to guide the motorist around the work site will be supplied, erected and maintained by the occupant at his expense.
2. All barricades, signs and signals shall meet the requirements of the Ministry of Transport for Ontario's "Uniform Traffic Control Devices" Manual.
3. Pedestrian access to all properties must be maintained.
4. Excavated material may not be piled in such a manner as to obstruct vehicular or pedestrian traffic.
5. Clay in fluid state, frozen material, organic matter, silt or mud shall be excluded from backfill. This may require that part or all of the excavated material be replaced by sand or crushed stone backfill. The material to a depth of 1.22 metres (4 feet) below the finished road surface shall be kept separate from any material excavated below this depth. These two layers of material must be replaced in the trench in the same layers from which they were excavated.
6. Backfill materials shall be compacted in layers, the maximum thickness being 150 mm (6 inches) except in the case of granular base course material for which the maximum depth of each compacted layer shall be 100 mm (4 inches). If undue settlement occurs at a later date, an additional charge will be made for repair.
7. In the travelled portion of the road, if the native backfill exhibits conditions as noted under item 5 above, and requires replacement, the trench walls must be excavated to a minimum 2:1 (horizontal - vertical) sloped to a maximum depth of 1.22 metres (4 feet) below the road surface. Likewise the depth of existing granular base course materials shall be replaced in kind.
8. Under no conditions shall any of the previously excavated material from the trenches be used as Class "A" granular base course material. In addition if any of the excavated granular base course material becomes contaminated, the Contractor shall not use it as granular base course Class "B" material.
9. All sodded areas, ditches, culverts, driveways entrances, and water and sewer services shall be repaired or replaced promptly. All surplus material shall be removed, and the area cleaned and returned to its original condition. A temporary patching having a minimum thickness of 50 mm (2 inches) shall be placed in all areas where asphalt has been removed.
10. All required maintenance, repairs or restorations will be carried out at the expense of the Applicant. In the case of a water and/or sewer installation, an inspection must be carried out before enclosing the service.
11. If the Applicant should fail to meet the requirements of this Permit, the Director of Public Works may take such steps as he deems necessary to correct them at the expense of the person, company or agency responsible for the work, and this permit shall be deemed to have been withdrawn in all cases. The decision of the Director of Public Works is final.
12. Where time extension is required, the holder of this Permit shall apply for such extension at least 24 hours in advance of the stated date of re-opening. Time extensions must be authorized by the Director of Public Works before taking effect. Failure to comply will render this Permit void.
13. Final and permanent repair will be carried out by the Applicant to the satisfaction of the Director. The decision of the Director shall be final.
14. The Applicant shall be responsible for the repair for a period of one year from the date of approval of this Permit.
15. In case of the Applicant failing to comply with the terms of this Permit, or refusing to accept any responsibility for deficiencies, costs or consequences of same, the Director of Public Works reserves the right to withhold issuance or approval of future applications requested by that person, agency, or organization, until all conditions of previous Permits have been satisfied.
16. The foregoing is in compliance with the current policy of the Municipality in respect of Occupancy of Municipal Roads within the Municipality.

## PROPERTY ACCESS REGULATIONS

### Specifications

- (a) Slope: All Entrances, unless otherwise approved, must be 2% grade sloping away from the shoulder of the road so surface water is not discharged via the entrance onto the roadway.
- (b) Culverts:
  - (i) Must have a minimum 15 cm (6") of cover, a minimum length of 7 metres (24"), and a minimum size of 450 mm (18"). Changes are at the discretion of the Director of Public Works.
  - (ii) Ditching required to accommodate the above shall be the responsibility of the applicant unless otherwise indicated. It shall exceed 7 metres (24') each way from end of culvert to provide an unimpeded flow of water through the pipe.
  - (iii) All culverts and entrances must not have raised concrete head walls, stone, or wooden ends, unless approved and if approved may not be higher than the level of the road shoulder. Any approved head walls shall be the responsibility of the applicant/owner at all times.
- (c) Curb Costs:

Costs will be through quotations received by the Town from approved contractors and the sum must be paid to the Town prior to approval of the application and commencement of the works.

### Maintenance:

Upon approval of a culvert installation the culvert shall become the property of the Town and all future maintenance, repairs, etc. shall be the responsibility of the Town. The property owner served by an entrance shall be responsible for maintaining the surface of each entrance for a distance extending from the property line to the shoulder of the road. The Town shall only maintain that portion of the entrance from the travelled portion of the road to the outer edge of the shoulder.

### Restrictions:

No person shall apply an asphalt or concrete surface to that portion of an entrance on the road allowance of a Town road until a licence is issued by the Director.

### Snow Removal

No snow is to be deposited on or across the road. It is the responsibility of the property owner to maintain their own mail box and clear the snow back from the mail box. Any fencing which may be an obstruction causing snow drifting on the road is prohibited.

### Obstruction Removal:

Any obstruction of property access built without a licence will be removed by the Public Works Department.

### SPECIAL NOTE:

This permit in no way is to be taken as an indication of the municipality's recognition of or approval to the status of the subject property being an approved severed lot or building site.