



The Corporation of the Town of New Tecumseth

**FIRE HYDRANT CONNECTION PERMIT**

<b>Application Date:</b>		<b>Cheque No.</b>	
<b>Requested Start Date:</b>		<b>Permit Fee:</b>	\$ 150.00
<b>Anticipated Completion Date:</b>		<b>Receipt No:</b>	
<b>Anticipated Consumption:</b>	m3	<b>Account No:</b>	384-045-0833
<b>Reason for Hydrant Use:</b>			

**APPLICANT INFORMATION**

<b>Applicants Name:</b>			
<b>Company Name:</b>			
<b>Mailing Address:</b>	No/Street:	PO Box:	
	City/Town:	Postal Code:	
<b>Bus. Telephone:</b>	( )	Cell: ( )	Fax: ( )
<b>Applicant's Signature:</b>			

**PERMIT INFORMATION – Office Use Only**

<b>Hydrant Deposit:</b>	\$ 2,500.00	<b>Receipt No:</b>	
<b>Location of Hydrant:</b>	No/Street:	Town	
<b>Closest Intersection:</b>			
<b>Site Meeting Date:</b>		<b>Time:</b>	
<b>Hydrant I.D. Number:</b>		<b>Meter Serial No:</b>	
<b>Date Installed:</b>		<b>Meter Reading:</b>	
<b>Date Removed:</b>		<b>Meter Reading:</b>	
<b>Current Water Rate:</b>	\$	<b>Total Consumption:</b>	
<b>Customer Account No.</b>		<b>Consumption Cost:</b>	\$
<b>Other Comments/Info</b>			

**AUTHORIZATION**

Permission is hereby granted to the Applicant to obtain water from the designated hydrant indicated on this form in accordance with the Hydrant Connection Policy attached hereto and forming part of this Permit.	
<b>Approvals and Distribution</b>	<b>Signature</b>
Supervisor – Water	
Compliance Technician	

<b>Permit Received by:</b>	Name:	Signature:
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Town of New Tecumseth  
**PUBLIC WORKS POLICY and PROCEDURE SUMMARY**

## Fire Hydrant Connection Program

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**1. PURPOSE:**

To provide a process for Developers and Town approved Contractors to use water from a municipal fire hydrant in a manner that does not compromise the integrity of the drinking water system.

**2. APPLICATION:**

An application for a hydrant connection permit can be made to the Compliance Technician between April 1<sup>st</sup> and November 30<sup>th</sup> of the same year, weather permitting. **All** hydrant -metering assemblies **must** be returned by November 30<sup>th</sup> of that year. Re-application may be made in April of the following year, weather permitting.

**3. FEES & DEPOSITS:**

- A non-refundable permit and installation fee in the amount of \$150.00 is required at the time of application.
- A refundable deposit in the amount of \$2,500.00 per metering assembly is required at the time of application. (See Section 5 for terms and conditions)
- When the metering assembly is returned, the user will be billed for the metered consumption using the water rates that are current at the time of use.

**4. START DATE OF HYDRANT PERMIT:**

After an application has been received, an installation request will be sent to the field staff. The field staff will arrange for a site visit with the applicant within 24 hours of notification at which time a two-inch metering assembly will be installed. The permit will be in effect seven (7) days a week, from the date the meter is installed.

**5. TERMS AND CONDITIONS:**

- a) The Town of New Tecumseth reserves the right to relocate the metering assembly to another hydrant or remove it altogether should flow or water quality problems arise.
- b) The Town of New Tecumseth reserves the right to refuse an application and/or recommend an alternate hydrant location than the one that was applied for.
- c) If any part of the metering assembly is lost or stolen, the applicant will forfeit the initial deposit.
- d) If any part of the metering assembly is returned in a damaged state, the cost of repairs will be deducted from the initial deposit.
- e) If the applicant encounters problems that require the Town's assistance, the cost for time and materials will be deducted from the initial deposit. If the costs exceed the initial deposit amount, the difference will be billed to the applicant.
- f) If the hydrant is damaged due to use by the applicant, the repairs will be made and the cost of the repairs will be billed to the applicant.
- g) Any bill outstanding for more than thirty (30) days will be subject to interest at the rate of 1.5% per month.

**6. PENALTY:**

Any person(s) found using a hydrant without an approved permit and metering assembly will be fined \$2,500.00. In addition, the Town of New Tecumseth may refuse any future application made by that person(s).

**7. ACKNOWLEDGEMENT:**

I have read and understand the above information and agree to the terms set out in this policy.

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Applicant Signature

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Date